

# BEST PRACTICES – *KEERTAN DARBAAR*

(Updated August 25, 2015)

## Regional Keertan Coordinator (RKC)

### a) General

- Disseminate the Keertan Darbaar (KD) program via Zonal Conveners in the region.
- Appoint two associates – one adult and second a youth to assist in performing Sewa as RKC.
- Collect Registration Form and fee.
- RKC of host region acts as Int'l Keertan Coordinator.

### b) Schedule Regional KD

- Select place of competition in consultation with ZCs.
- Check with local Gurdwara management regarding the date and time to hold KD.
- Make sure the selected dates are on Gurdwaras' calendar.
- Do not change the date & time of KD once it has been announced.

### c) Awards etc.

- Award trophies/prizes/certificates to winners and suitable prizes to remaining participants.
- Recognize children playing Sikh Heritage String Instruments.
- Hold Parents & participants meeting and send suggestions/comments to SHF.

### d) Regional Judges

- Judging is one of the most challenging assignments.
- Make public announcement to seek qualified judges.
- Preferably, get out of town judges if travel expenses could be managed.
- Appoint three judges for the regional KD.
- Appoint a fourth person (expert in music and Gurbani) to serve as a judges' consultant. Consultant shall solely listen carefully and note down the technical violations regarding Raags and Taal. He/she shall not score. At the time of results compilation, he/she shall discuss these violations with the judges to finalize results.
- Announce names of judges a minimum of one week before the KD.
- Have judges review and sign ranking sheet before announcing the results.

### e) International Judges

- Consultants at the regional KD shall serve as int'l judges.
- Consultant of the host region shall serve as the consultant of int'l judges.

### f) Score/ Ranking Sheets

- Score/ Ranking sheets shall not be shared with any one.
- KD is held for spiritual reasons.
- Focus shall be on Guru jee's message in the Shabad.
- Judges' decision shall be final.

### g) Coordination with SHF

- Serve as focal point for all communication with Sri Hemkunt Foundation (SHF).
- Forward registration form of Int'l participating Jathas to SHF.
- Remit SHF's share of registration fee to SHF.
- Send name and photograph (in jpeg format) of international participants to host ZC.

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## **h) Sound System**

- Below stated requirements are intended to allow maximum benefit of the Keertan.
- 12 wired independent (not split) microphones (5 voice mics, and 7 instrument mics). No wireless microphones.
- 12 microphone stands (5 of which need to be adjustable to a low height of the instruments)
- A mixer with the following functionality:
  - At least 12 high-impedance inputs (XLR connections preferred)
  - Controls for high/mid/low frequencies for EACH of the high-impedance input
  - Independent volume controls for EACH high-impedance input
  - At least 12 auxiliary outputs (useful for clean recording)
  - An equalizer connected to the OUTPUT of the mixer
  - At least four 1000-Watt (preferably powered) speakers
  - At least 1 (preferably 2) monitor speakers for the performers
- Above audio system shall be installed AND tested the day BEFORE the KD.