



Sri Hemkunt Foundation Inc.

107 Lipton Lane, Williston Park NY 11596 (516) 782-3257

TIME KEEPING AND SCORING PROCEDURE

A. TIME KEEPING

1. An individual shall be assigned exclusively to keep a record of the time taken by each participant. Judges should not record time. Timekeeper shall be equipped with a stopwatch and a light.
2. Timekeeper shall be equipped with a stopwatch and a light.
3. The time countdown shall begin as soon as a participant starts speaking instead of waiting for him/her to greet the Sadh Sangat with "Waheguru Ji Ka Khalsa! Waheguru Ji Ki Fateh".
4. One minute before the expiry of allotted time, the light should be switched on and should stay on continuously to signify it is time to wind up the speech.
5. At the expiry of the allotted time, light should be switched off so that the participant knows that he/she is in the penalty phase.
6. Timekeeper should record the total time taken by each participant.

B. SCORING

1. Judges shall note scores against each question and for "Presentation".
2. Judges need not add the marks for each question to come up with total marks secured by a participant. Judges shall concentrate on evaluating the speech.
3. Judges' coordinator # 1 shall deduct one point for every 10 seconds or part thereof beyond the allotted time from each judge's marks to calculate adjusted total marks by each judge.

C. RANKING - Center & Zonal Symposium

1. Average of the adjusted marks by three judges shall determine the position of participants.
2. In case of a tie for any position, no attempt shall be made to break the tie.
3. Participants with the same marks (Step C.1) shall be awarded the same prize.

D. CERTIFICATES - International Symposium

1. Average of adjusted marks of judges shall determine gold/silver/bronze certificate as follows:
 - i. Gold - more than 90% percentile.
 - ii. Silver - more than 75% percentile.
 - iii. Bronze - more than 60% percentile.

E. GENERAL

1. Judges coordinator #2 shall check all calculations.
2. Judges shall review and sign Ranking sheets.
3. Zonal Convener shall announce winners at Center and Zonal levels.
4. Sri Hemkunt Foundation Inc. shall announce the results of the international symposium.
5. A relative should not be assigned the duty as time-keeper, calculate ranking or judge the presentation.